

YOUR GUIDE TO THE ENTRANCE AND EXIT PROCEDURE FOR STAMFORD COLLEGIATE

Entrances

Please read the following information very carefully:

- Each student has been assigned to one of three entrances into the school
- It is important that you use your assigned entrance ONLY in order to avoid line ups and crowds outside
- Each student and parent/guardian must do a Covid self check EVERY DAY before leaving for school (this is outlined in the Parental/Guardian Agreement found on School Cash Online). In other words, please make sure you do not have any Covid symptoms.
- Each entrance will have a station for you to sanitize your hands, get a snack and on your first day, pick up your DSBN face mask
- **SSTC students** will be met at their bus and taken to directly to their classrooms
- If students have been registered for Study Hall, they may enter the building prior to 10:00 am through the Atrium doors.

STARTING AT 10:00 a.m.:

- **Grade 9 students and all new students** who have just registered and have never been in our school. **The Atrium/Glass Foyer Entrance** at the back of the school has been assigned to you. We understand that extra time to access maps and get assistance with finding your way around the school will be needed, so it is important that this entrance is used for our new Hornets **ONLY**.
- **Grades 10-12 students** who know our school hallways and teachers will **ONLY use an assigned entrance based on the first letter of their last names.**
 - **Cohort A students with the LAST NAMES BEGINNING WITH LETTERS G-K** and **Cohort B students with the LAST NAMES BEGINNING WITH LETTERS T-Z** will use the **Math/Science Wing Entrance** (the doors around the back of the cafeteria and closest to Ms. MacAdam's & Mr. Coles' math classrooms)
 - **Cohort A students with the LAST NAMES BEGINNING WITH LETTERS A-F** and **Cohort B students with the LAST NAMES BEGINNING WITH LETTERS L-S** will use the **Drummond Road Front Door Entrance** (the doors at the front of the school beside the Main Office and Attendance Office)

Entrance	Location	Student Name/Group
B	Glass Atrium Doors from back parking lot	Grade 9, SSTC, Study Hall & new students ONLY
D	Math/Science Wing Doors from back parking lot	Grade 10, 11, 12 students Cohort A last names beginning with G-K Cohort B last names beginning with T--Z
A	Front Entrance Doors from Drummond Road	Grade 10, 11, 12 students Cohort A last names beginning with A-F Cohort B last names beginning with L-S

Exits

The doors you will use to exit the school every day will depend on the location of your classroom. Don't worry, your classroom teacher will walk you to your exit door every day after school. A reminder that you must leave the school immediately at the end of the day - students are not permitted to stay in the school.

Here are the details to your speedy exits:

Exit	Location	Room Number
A	Front Doors to Drummond Road	301, 302, 304, 305, 308, 310
B	Glass Atrium Doors to side parking lot	209, 210, 214, 249, 251, 255, 256
C	Back Doors beside Caf Kitchen to back parking lot	229, 276, 312, 317
D	Back Doors beside Math/Science to back parking lot	233, 233, 237, 240, 241, 268
E	Middle Doors to Drummond Road inside Art/English stairwell	120 (Gym)*, 138, 141, 260
F	Back Doors inside Co-Op & Computer Wing stairwell to back parking lot ramp	133, 134, 135, 242, 246, 247
G	Side Doors inside English Wing stairwell to back field Drummond Road	144, 145, 146, 263, 264, 265
H	Theatre/Tech Wing Doors to back parking lot ramp	153, 154, 158, 159, 160, 161

**Gym teacher may also use the E2 entrance located up the stairs beside the fitness room to Drummond Road*