

KRYSTYN SANTANA
6845 Windmere Place
Niagara Falls, Ontario K9U 7G6
(905) 374-0000

February 10, 2011

Jill Smith, Manager
Best Western Hotels and Suites
5295 Stanley Avenue
Niagara Falls, Ontario
L2K 3X7

Attention: Ms. Smith

Please accept the attached resume as an indication of my desire to have a Coop position with your **[business/company/school]**.

Although I have limited experience in **[field]**, I do possess qualities and skills from summer and part-time positions which could be transferred to this placement. I am eager to learn new skills. Previous employers would consider me organized and a dedicated employee. Meeting and working with new people interests me. I am looking to learn as much as possible about **[specific topic]** as I feel this is a career I may enjoy pursuing.

Thank you for your time and consideration. I would very much like to schedule a personal interview where we can discuss my enthusiasm and qualifications.

Sincerely,

Krystyn Santana

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